

TALIA CLUBHOUSE CLEANING GUIDELINES

At the end of your event, the clubhouse must be cleaned before you leave. Cleanup includes the following:

- All floors must be mopped or cleaned where any spills occurred
- All floors and rugs are to be swept or vacuumed
- All countertops, cabinets, chairs and tables must be wiped clean
- The Kitchen must be properly cleaned, including emptying the trash, cleaning sinks, and cleaning the interior of the refrigerator, stove and microwave (if used)
- The Restrooms must be properly cleaned, including emptying the trash and cleaning sinks, vanities, mirrors, and toilets
- Any marks or food spills made on the interior walls and doors must be wiped clean
- All food must be removed
- **You must take all of your trash with you** and replace the trash bags
- All porches/patios must be swept and trash removed
- Pool area must be left clean and all trash removed
- All party signs placed outside of clubhouse and around neighborhood must be removed promptly after the event.
- All exterior doors and the interior bathroom access door must be locked and secured before the key is returned to the lockbox.

Cleaning supplies (cleaning solutions, vacuum cleaner, brooms, trash bags, towels, etc.) may be provided for your convenience.

Thank you for leaving the clubhouse clean for the next event!