

Talia HOA

Clubhouse Reservation and Use Policy

1. The clubhouse is available to all Talia members for private parties on any day or evening (except those holidays designated below). The member must be in good standing (i.e. all dues and assessments are current) at the time in which the reservation is made and at the time of the event for which the clubhouse is reserved. If they are not, the reservation will be denied by the clubhouse manager.
2. Reservations are submitted via email (taliawichitahoa@gmail.com). Reservations are approved on a first-come, first-served basis and notification of approval will be via email.
3. The clubhouse reservation calendar will be maintained by the clubhouse manager and updated on a regular basis as reservations are received and confirmed. **Reservations will not be confirmed until a \$100 payment is received. The fee must be received within 7 days of reservation request or the request will be cancelled without further notice.**
4. Reservations cannot be made more than 90 days in advance and cannot be in continuous fashion (i.e. reserving multiple days in a row).
5. Failure to properly clean the clubhouse as specified, or if damage is present after a function will result in **additional fees charged to the HOA member.**
6. Reservations for the clubhouse do not include the pool or pool area.
7. The member who reserves the clubhouse assumes full responsibility for the conduct of their guests and must be in attendance at all times during the event for which the clubhouse was reserved. **The member reserving the clubhouse is responsible and liable for any damage done to the clubhouse including any damage caused by the party decor.**
8. Noise must be kept within the confines of the facility. No speakers or other electronic sound equipment may be placed outside the facility. The volume of all music must be kept to a minimum. Fireworks are prohibited. Complaints by the residence within the vicinity of the clubhouse may result in termination of the event.
9. No tape may be placed on the ceiling or walls of the clubhouse and no pictures or decorations may be hung within the facilities, unless member received advance authorization from the clubhouse manager.
10. Appropriate attire is required and wet bathing suits are prohibited inside the clubhouse (with the exception of the bathroom that is accessible to the pool area).
11. All events may start at 8:00 A.M. and end by 11:00 P.M. The clubhouse will close promptly at 11:00 P.M.
12. No activity or event for which the clubhouse is used may be advertised or publicized in any manner to solicit the attendance of the general public. No admission may be charged at the door.

13. The clubhouse cannot be used to conduct any business unless deemed permissible by the clubhouse manager in advance.
14. No birdseed, rice, or glitter of any type or confetti may be thrown inside the facility or the pool area. Confetti of any kind is strictly prohibited inside or outside the facility. Use of fore mentioned material will result in fees applied to your account.
15. No pets allowed inside the clubhouse.
16. Smoking is not permitted inside or in front of the clubhouse.
17. The use of alcohol will be at the discretion of the member reserving the clubhouse and must be controlled by that member. No underage drinking will be allowed. The association will not be liable for any accident or incident related to the use of alcohol on the premises.
18. Members understand and agree to abide by all local, state and federal laws and ordinances, which pertain to residents and guests while using the clubhouse. The association will not be liable for any incidents related to the abuse of such laws and ordinances.
19. The association reserves the right to refuse the use of the clubhouse for any purpose it deems to be detrimental to or not in the best interest of its members. It further reserves the right to refuse the use of the clubhouse on any day and at any time it deems inappropriate or inconvenient.

TALIA CLUBHOUSE CLEANING GUIDELINES

At the end of your event, the clubhouse **must be cleaned before you leave.**

Cleanup includes the following:

- All floors must be mopped or cleaned where any spills occurred.
- All floors and rugs are to be swept or vacuumed.
- All countertops, cabinets, chairs, and tables must be wiped clean.
- The Kitchen must be properly cleaned, including emptying the trash, cleaning sinks, and cleaning the interior of the refrigerator.
- The restrooms must be properly cleaned, including emptying the trash and cleaning sinks, vanities, mirrors, and toilets.
- Any marks or food spills made on the interior walls and doors must be wiped clean.
- All food must be removed.
- **You must take all of your trash with you** and replace the trash bags.
- All porches/patios must be swept and trash removed.
- Pool area must be left clean and all trash removed.
- All party signs placed outside of the clubhouse and around the neighborhood must be removed promptly after the event.
- All exterior doors and the interior bathroom access door must be locked.
- No birdseed, rice, glitter, or any type of confetti may be used inside the clubhouse or pool area.
- No food or drink on the pickleball court.

Cleaning supplies (cleaning solutions, vacuum cleaner, brooms, trash bags, towels, etc) may be provided for your convenience.

Thank you for leaving the clubhouse clean for the next event!

TALIA CLUBHOUSE RENTAL AGREEMENT

I, _____(residents name) as a resident and member of the Talia Homeowners Association, do hereby agree to the terms set forth herein as they relate to the use of the clubhouse located in the Talia Homeowners Association

I will be hosting a _____(type of event). My event is scheduled for _____(date) from _____(time).

I will receive confirmation of my reservation and the access code for my event at the following email address _____.

I agree to the following terms and conditions of this agreement and understand that reservation of the clubhouse requires a \$100 payment in advance. If the clubhouse is not cleaned there will be a \$250 fine assessed to the homeowners HOA account. In the event damage and/or repairs/replacements are required the amount will be assessed to the homeowners HOA account.

_____(Initial) I understand that during my rental, the swimming pool and bathrooms are open to all residents. My rental does not include the swimming pool.

- I acknowledge that I have received a copy of the Talia Clubhouse Reservation and Use Policy.
- My guests and I will follow all rules and regulations of the Talia Clubhouse Reservation and Use policy.
- I accept full responsibility for any damage, repair or other costs that may result from my guests' or my use of the facilities.
- I am responsible for cleaning up after my event and leaving the clubhouse in the same condition it was prior to my event.
- If the clubhouse is not cleaned as it was prior to the event, or if damage is present, I will pay all related charges.
- No trash/trash bags should be left on the premises and are to be properly disposed of.
- I agree to ensure that all exterior doors and the interior bathroom access door are locked and secured following my reservation.

If there are any damages or issues that occur in conjunction with my rental, I agree to notify the Talia Board or Mgmt Company prior to the end of my reservation time to report the incident.

I also agree to indemnify and hold harmless Residential Property Management, the homeowners association, its members and Board of Directors, for use of the facilities located at the HOA in Goddard, Kansas, from myself and my guest on the above agreed date.

Signature

Date

Address

Phone Number